

Consultancy Application Form

Forest Carbon Partnership Facility (FCPF)-Capacity Building on REDD+ for Forest-Dependent Indigenous Peoples in East Asia and the Pacific (EAP) and South Asia Region (SAR) Project

Section 1: Contact Details

1.a Legally registered name of the organization (Attach an English version of the copy of Certificate of Registration or any other document that certifies its legal personality)			
Nong Lam University, Ho Chi Minh City, Viet Nam and International Center for Tropical Highland Ecosystems Research			
1.b Official address of the organization			
Linh Trung Ward, Thu Duc District, Ho Chi Minh City, Viet Nam			
1.c Website of the organization if any			
Website:			
1.d Person authorized to sign the Sub-Recipient Agreement		1.e Person responsible to implement the sub-project if different from 1.d (Attach CV in English)	
Name	Dr LE QUANG THONG	Name	Dr SHANE TARR PATRICK TON THAT MINH
Position	Research team leader	Position	Research team's members
Telephone & Fax	+84 908156489	Telephone & Fax	
Email address	Lqthong2018@gmail.com	Email address	Shanetarr@yahoo.com
Skype address	+84 908156489	Skype address	
1.f Person responsible for finance (must be different from 1.d and 1.e) and CV in English must be attached			
Name	TRAN THI NHU PHUONG	Telephone & Fax	+84907786889
Position	Research team's members	Email & Skype	ttn.phuong912@gmail.com

Section 2: Sub-Project Identification

Sub-Project title	Promoting and Implementing Adaptive Collaborative Management Approach to Reduce Carbon Emissions Among Da Krong Protection forest and Forest-Dependent Households in Quang Tri Province.
Describe the Sub-Project implementation area/s and if possible, the indigenous peoples who will directly benefit from the sub-project: (the location should be in the same area/s where there are ongoing government activities on REDD+ readiness and/or emissions reduction)	
<p>Da Krong is a mountainous district of Quang Tri Province, located near the border with Laos where over 80% of the population are ethnic minorities including Pa Co, Ta Oi, Pa Hy and poverty rate is over 25%, of which TaOi and Pa Co are the main local ethnic minority groups (EMGs).</p> <p>A series of consultations were facilitated in Quang Tri Province that focused on issues relevant to the FCPF-REDD+ Program. It can be seen from the summary below that there are issues that will challenge the attempts to develop the ACMA processes in forest-dependent villages because of 1) attempts by State Forest Companies to restrict access to the forests under its jurisdiction; 2) both upland ethnic minority groups – Ta Oi and Co Tu have relatively awareness on issues of ACMA; and, 3) there is quite a bit of production forestry (agroforestry) where native forest land was logged and land converted into production forestry.</p>	

Consultations have been undertaken concerning REDD+ with both EMGs and Kinh who are dependent on the forests, although the Kinh dependency is on production forestry rather than subsistence-based dependency on the natural forests.

Villagers who are harvesting non timber forest products (NTFPs) are not chased out of the Forest Management Entities (FMEs) so long as they are not grossly exploiting NTFPs but they are arrested if they are caught being involved in illegal logging but some villagers are very clever and extract a tree here-and-there and it is hard to pinpoint which individual or group was involved.

It is important to understand that women are the primary harvesters of NTFPs and actually know more about the forests than most men. So, if there is to be a reliance on utilizing traditional knowledge and actually targeting the major users the focus has to be on women although not to the exclusion of men.

Benefits need to be shared on a community basis and not an individual household basis. It is important to understand that the collective organizations of EM villages and strong notions of egalitarianism set these villages off against the Kinh villages.

Ethnic minority households' income mainly depends on forest. Farming habits of clearing forests for cultivation has existed since ancestor and become an important indigenous farming knowledge system of this ethnic community. However, their traditional factors as well as the narrow agricultural land area and low technical level has affected agricultural productivity and caused negative interference of forest resources.

Estimated number of direct beneficiaries	Male: 170 Female: 130
Estimated number of indirect beneficiaries	Male: more than 500 Female: more than 500
Sub-Project duration [should be completed by June 30, 2019]	February 2019 to June 30, 2019
Total Sub-Project cost (amount requested plus counterpart in USD)	\$130.897
Amount requested for the sub-project(in USD)	\$109.537
Amount provided by your organization (in USD, please specify cash/in kind)	\$ 21.360
Amount provided by other sources (in USD, please specify cash/in kind)	

Section 3: Applicant Organization Information

Describe briefly your organization: mission, priorities, and major projects/programmes implemented with similar activities being proposed under the FCPF-CBP.

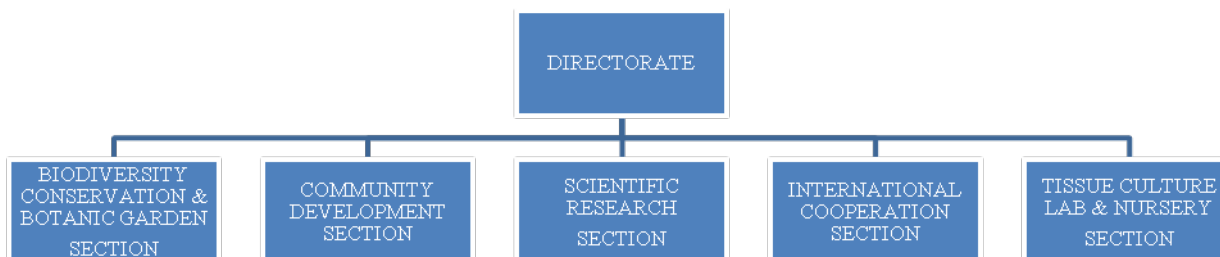
Environment and natural resources research of a participatory nature is a major priority of our organization. It is our objective to facilitate the empowerment of local communities by recognizing that these communities are capable of organizing for themselves but we add value by providing coaching and mentoring to deal with external actors that often have different agendas. We understand that Forest Carbon Partnership Facility (FCPF) is seeking to support Civil Society Organizations (CSOs) wherever possible.

How is your organization governed (example Board of Directors/Trustees, Council of Elders/Leaders, etc)? How often do they meet?

The Board of Directors that meets on a monthly basis. However, in the event of some extraordinary occurrence meetings are held as deemed necessary. More regular meetings for specific purposes may be required in case.

Describe your organization structure or attach your organizational chart.

The organization structure is presented by organizational chart as below



List down your organization's policies and procedures including finance and procurement or attach a copy. Successful applicants must submit these documents.

List your organization's membership/part of a Network or Alliance. Include those with government, if any.

Name of Alliance/Network	Contact Person	Contact Details
Several departments such as Department of Science and Technology, Department of Agriculture and Rural Development, Department of Resource and Environment in several provinces in Central Highland and major cities in Vietnam;	List of addresses and contact number are in the directory of local government, such as in HCMC, Ha Noi, Da Nang, Lam Dong, Thanh Hoa, Thua Thien Hue, Nghe An, Quang Tri, Quang Binh.	Da Nhim commune, Lac Duong district, Lam Dong Province, Vietnam
International Centre for Tropical Highland Ecosystems Research (ICTHER), Bidoup Nui Ba National Park, Vietnam	Mr. Le Van Son	Linh Trung Ward, District Thu Duc, Ho Chi Minh City, Viet Nam
Nong Lam University	Prof. Nguyen Hay - Rector	

List down your organization's sources of funds from 2016 to the present

Name of Donor	Contact Person	Contact Details
Japan International Cooperation Agency (JICA)	Dr Oikawa Yosei	+84-63-3728-171
Department of Agriculture and Rural Development, Dong Nai	Msc Huynh Thanh Vinh	+84903.657.578
Value Chain Analysis for NTFPs, Kasetsart University Bangkok	Dr Steven Shepley	+66819209842
Indigenous Peoples' International Centre for Policy Research and Education	Mrs. Helen Valdez	+63 74 4447703

Are the funds of your organization subjected to annual external audit? If yes, kindly enter the name and contact details of the external auditor and attach a copy of the recent audit report including the letter to management for the recent fiscal year (2017 and/or 2018).

Name of the External Auditor	Contact Details		
No audit			
<i>Describe your organization's previous or ongoing projects/activities on REDD+ at local and national levels including engagement with government/government agencies.</i>			
We have worked extensively with local stakeholders, including district and commune officials who are mostly from Department of Agriculture and Rural Development (DARD), Forest Management Boards, Forest Protection Officers, Border Security Officials, Mass Organizations and people from Local Communities in several districts of Lam Dong Province, as well as in other areas. One of the main goals is to explain the international, national and local objectives of Reducing Emissions from Deforestation and Degradation (REDD+). Awareness-raising of REDD+ has also been conducted among students and researchers working on agriculture and forestry at universities in Ho Chi Minh City, Lam Dong, Gia Lai, Ninh Thuan, Binh Phuoc provinces. The latest mission has been accomplished in Muong Lat District, Thanh Hoa Province, focusing on the development of an adaptive forest management approach.			
<i>Describe fluency of staff in the language/s of targeted indigenous peoples.</i>			
The staffs are Kinh people. However, we often work in several communities who are ethnic minority groups, and we are able to manage the language problem with target indigenous peoples.			
<i>Elaborate on how your organization settle/address complaints.</i>			
We utilize a Feedback that relies initially on complaints being resolved on an informal basis. However, if the aggrieved party is dissatisfied with informal mediation we assist them either verbally or in writing to lodge the complaint with either our office in Da Lat or Ho Chi Minh or the project or program specific office. For this specific program we would utilize the FGRM (Feedback and Grievance Redress Mechanism) that has been designed for the ER-P (Emission Reductions Program).			
<i>Rate your organization on the following, 10 points being the highest.</i>			
Technical capacity	10	Reports preparation	9-10
Safeguards implementation	10	Monitoring & evaluation	9-10

Section 4: Proposed Sub-Project Information

<i>4.1 Please provide a short overall description of your Sub-Project. Why is the Sub-Project important to forest-dependent indigenous men and women beneficiaries?</i>
<ol style="list-style-type: none"> 1. REDD+ policy-makers in Vietnam are only vaguely familiar with collaborative approaches to sustainable forest management and confuse co-management with collaborative management to the detriment of both local communities and the Forest Management Entities. Given the successful sub-project in Muong Lat District, Thanh Hoa Province, the team would like to continue to develop the model of ACMA in another province, namely Quang Tri Province, belonged to ER-P regions in Vietnam. Moreover, this sub-project is the first implementation of ACMA model in order to evaluate its effectiveness. 2. There is still dispute between local forest-dependent communities and Forest Management Entities on the duty, responsibility and benefit sharing issues. Solving this dispute is to come up with appropriate solution for the existing conflict between forest conservation and forest dependents' livelihood improvement. 3. Subproject via the Socio-Economic and REDD+ Needs Assessment (SERNA) will facilitate the enabling environment for local communities, especially poor ethnic minority groups and forest heavily depended communities in Da Krong District, Quang Tri Province, to be supported with smart agricultural and non-agricultural livelihood activities. 4. Indigenous peoples in the project site such as Pa co, Co Tu, Ta Oi, Ba Hy, among others, and especially women are often believed as participants who have limited capacity and opportunity to apply an approach in forest management. Hence, this sub-project can help

them to become more confident, interested, have better capacity, and most importantly, to encourage them to participate in a new forest management approach and work with all stakeholders efficiently.

- 5. The Sub-Project will build upon the Benefit Sharing Mechanism developed by stakeholders and incorporated into the ER-PD to ensure Benefit Sharing Arrangements.

4.2 What are the issues and problems of forest-dependent indigenous men and women that the Sub-Project will address? Why are these critical to them?

The Sub-project will address following issues and problems of forest dependent people in the sub-project areas:

- Issues: (i) Motivation of forest management, (ii) Capacity to forest management, and (iii) Approach to forest management
- Problems: (i) Dispute on objectives of forest protection and livelihood improvement, (ii) Limited capacity, in terms of human capacity and other social problem like gender inequality, and (iii) Finding appropriate collaboration approach of forest management for stakeholders.

The above issues and problems will be considered in the main contents of this Sub-project:

- a. Develop ACMA through SERNA, conduct training for capacity building, set up Forest Management Council (FMC).
- b. Implement ACMA, particularly, apply the Benefit Sharing Method, and implement ACMA with the operation of given the FMCs.

4.3 Sub-Project Objective (what is the desired contribution of the proposed Sub-Project to the community and/or organization?)

- Empower the local forest-dependent communities via the FMCs to develop greater stewardship over forest resources;
- Help local community and stakeholders to build up an effective forest management approach, namely ACMA, and
- Train local community/organization to improve their awareness, knowledge and skills in working with ACMA.

4.4 Desired Outcomes (what benefits or immediate changes do you anticipate by the end of the Sub-Project?)

- Collaboration between Forest Management Entities and Local Forest-Dependent Communities
- Reduction of conflict and confusion concerning forest boundaries, benefit sharing.
- Empowerment of ethnic minority groups, especially women and other vulnerable groups.
- Establishment of the Forest Management Council using the Adaptive Collaborative Management Approach.
- Gathering evidence to evaluate the effectiveness and success of ACMA.
- Government of Vietnam and local authority recognize the utility of encouraging local communities and other stakeholder groups to develop collaborative management structures to progress a broad range of social and environmental developmental issues.

4.5 Kindly enumerate and describe the activities to be implemented by the Sub-Project for a period of not later than June 30, 2019.

Activities Under Benefit Sharing	Expected Outputs and Outcomes
(i) Trainings: Conduct three trainings on human capacity building with following topics: Understanding REDD+, Community Development, Indigenous knowledge, Forest Management and Gender Issues. (3 trainings 2 days per training for 40 participants per training)	<p>Outputs: Workshop reports which include narrative, participants lists, Accomplished pre- and post- evaluation forms, photos/videos, etc</p> <p>Outcomes: Participants awareness of REDD+, community development, indigenous knowledge, forest management, and Gender Issue increase</p>

<p>(ii) 2 Workshops with villagers and other stakeholders to gather people's opinion and awareness on benefit sharing mechanism, particularly the carbon/non carbon benefit. (Participants 20 per workshop = 40; 2 days for each training)</p>	<p>Output: workshops reports</p> <p>Outcome: People's awareness on benefit sharing improved</p>
<p>(iii) Activities: trial of the model on Community Forest Extension Planning (CFEP). Participants will work with project team and trainers to design extension intervention which support community forestry practices and hence contribute to the improvement of community livelihood. Topics include forestry extension, community livelihood, linkages between community forestry and local community development. (2 trainings for 3 days each for 20 participants per training)</p>	<p>Outputs: Brief concept note for CFEP, including list of basic function and activities of CFEP. List of required conditions and challenges for awareness building appropriate for the training activities. Lessons learned from participants.</p> <p>Outcomes: Participants understand and recognize the need for having CFEP knowledge. Participants be able to identify key factors to implementing CFEP. Results of the CEEP informs the SERNA</p>
<p>Activities Under Carbon Accounting</p>	<p>Expected Outputs and Outcomes</p>
<p>(i) Skills training on Carbon Accounting. (2 trainings, 4 days for each training with 20 participants per training).</p>	<p>Outputs: Workshop reports which include narrative, participants lists, accomplished pre and post evaluation forms, photos/videos, etc prepared and submitted to Tebtebba</p> <p>Outcomes: Some community members can do actual carbon accounting in their communities.</p>
<p>Activities related to ACMA</p>	<p>Expected Outputs and Outcomes</p>
<p>(i) Seminar: Introduction of ACMA, including FMC and BSM in Da Krong District. (2 seminars for 2 days each with 20 participants per seminar).</p>	<p>Outputs: Documentation of the seminar to include participants list, accomplished before and after evaluation forms, photos/videos, etc.</p> <p>Outcomes: Participants increase awareness on the importance role, activities of BSM, FMC, and ACMA.</p>
<p>(ii) Do SERNA in Da Krong District.</p>	<p>Output: SERNA Report of Da Krong;</p> <p>Outcomes: necessary and important data which will become background for ACMA Operational Manual available.</p>
<p>(iii) Establish a pilot FMC in Da Krong District as a case study.</p>	<p>Outputs: Document on FMC's roles and membership; List of duly elected FMC members; agreement with villagers, CPC and CSOS</p>

	Outcomes: FMC established, villagers/ethnic minorities are members and they participate in decision making in the FMC
(iv) Develop ACMA for Da Krong, based on ACMA in Muong Lat District.	Output: ACMA Operational Manual of Da Krong. Outcomes: Appropriate and applicable activities in the for local communities are identified in the ACMA.
(v) Implement ACMA based on the operational manual in Da Krong District for specific period (possible 2-3 months)	Outputs: Report on the analysis of the impact (effects and outcomes) of ACMA implementation including feedback, lessons learned prepared. Outcomes: ACMA Operational Manual of Da Krong district
Activities on Land Use Planning	Expected Outputs and Outcomes
(i) Meeting with authorities and relevant organization to gather database and ideas about forest use, land planning on project area, hot spots. (2 meetings, one day each for 10 participants each) (ii) Meeting to present findings and recommendations (1 meeting for 20 participants for 2 days)	Outputs: Reports of meetings to include participants list, photos/videos, etc. Human capacity building. Analysis, and parts included in SERNA Report. Outcome: Issues in current land use and land use planning are identified; Suggestions on land use planning.
Activities Under Engagement with REDD+ government offices and other stakeholders	Expected Outputs and Outcomes
(i) Local workshops/seminars: with Quang Tri DARD, Da Krong DARD and Da KrongDPC, commune peoples committees representatives, and representative of ethnic minorities. The topics will include the result of the SERNA, FMC establishment, ACMA Operational Manual and experiences on the implementation of the ACMA in Da Krong district, lessons learned and challenges in sub-project implementation and recommendations. (2 workshops, 15 participants and 2 days for each workshop). (ii) Two national workshops: organized in Dong Ha City and Ha Noi City to share outcomes as well as to receive comments and feedbacks from representatives of National REDD+ Unit, FCPF, MARD and other relevant national government authorities on the same topics in (i) above. (number of participants =20/ workshops; number of days for each workshop=2)	Outputs: Workshop reports to include narrative containing highlights, feed backs, comments and suggestions from participants; participants list; accomplished before and after evaluation forms; photos/videos; etc; Outcomes: Participants understood the SERNA; FMC structure, roles and responsibilities; ACMA operational manual and issues on land use plan of Da Krong

4.6 Describe any important external factors that may affect Sub-Project implementation and how will you mitigate these potential risks.

There is no major external factor that may affect sub-project implementation.

4.7 Describe previous engagements of your organization with the forest-dependent indigenous peoples who will benefit from this Sub-Project and how they will be involved in Sub-Project implementation, monitoring and evaluation.

Forest-dependent households will be actively involved in sub-project implementation, monitoring and evaluation processes leading up to the formation of the Forest Management Councils. Local authority at Da Krong District has expressed a desire to be involved. We are able to collaborate with DARD in Quang Tri Province, Da Krong District People’s Committee and we can provide coaching and mentoring to localize the approach to collaborative management. We also intend to collaborate with other forest owners in DaKrong District to implement ACMA model that we had in Sub-project in Muong Lat District, Thanh Hoa Province.

4.8 How the proposed sub-project is aligned with national priorities for CSOs/LC and REDD+, with other projects in the area and the country.

We understand: (i) Vietnam’s policy framework contributes to the conservation and enhancement of forest carbon stocks ranging from the National Target Program to Respond to Climate Change, which was issued in 2008 to support the Ministry of Planning and Investment and Ministry of Natural Resources and Environment to support cross-cutting climate change response in the formulation of the Socio-Economic Development Plan (SEDP) for 2016-2020; (ii) the possibility of collaborating with other partners including Center for International Forestry Research (CIFOR) and local Civil Society Organizations (CSOs) as we actively network with a range of CSOs.

4.9 What measure will be taken to ensure proportionate male/female and youth participation?

We are committed to ensuring that gender and age hierarchies are addressed as we have done since we commenced working in the field of natural resource management. When we did sub-protect in Thanh Hoa Province we worked closely with mass organizations, recognizing the necessity of their collaboration. For this project, we are determined to involve young people and we proactively ensure that young people are represented in any participatory based action research activities. Participants will include ethnic minority youth, male and female and youth from poor and non-poor backgrounds.

4.9 Which other groups/organizations, including government, will be involved in Sub-Project implementation?

Name of group/organization	Roles/Responsibilities
- Nong Lam University (Agriculture and Forestry University) in Ho Chi Minh City.	- Provide coaching and mentoring in collaborative approaches to the management of forest-based natural resources based on the creative and innovative approaches that have been utilized in the Central Highlands and of relevance to the rest of Vietnam over the past decade.
- Dalat University, Lam Dong Province.	
- Quang Tri Provincial REDD+ Steering Committee.	- Institutional knowledge of REDD+ and other providers of Official Development Assistance.
-Committee for Ethnic Minority Affairs at Quang Tri Provincial Level and Da Krong District Level.	- Collaborate to assess the impact of Program 135 and other policies related to Ethnic Minority Groups in Quang Tri Province and in Da Krong District.
-Department of Agriculture and Rural Development of Quang Tri Province and Da Krong District.	- Identify legal owner of the natural forest, forest management entities, poverty reduction situation, and agricultural activities, leaders and representatives of

<p>- Vietnam Women's Union, Farmers Association, Youth Association and Fatherland Front.</p>	<p>ethnic minority. Set up collaborate in conducting training, doing SERNA, participate in setting up FMC.</p> <p>- Mass organizations work with local communities to assist data collection, doing SERNA, selection of sample households, participation of training, setting up FMC, implementing ACMA .</p>
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4.10 How will the Sub-Project gains be sustained after Sub-Project implementation?

1. Local forest dependent households positively change their perception and opinion on forest management and sustainable livelihood.
2. FMCs continue to adopt an inclusive approach that includes all forest-dependent communities where people living in poverty can also claim ownership of forest-based natural resources, can share in and use carbon benefit in sustainable way.
3. Via the processes embedded in the ACMA accept that knowledge bases represent a synthesis between traditional knowledge and more contemporary technical knowledge.
4. Forest-dependent communities realize that there are a range of climate-smart upland agricultural and forestry livelihood interventions that might contribute to an overall improvement in their livelihoods while at the same time sustaining natural forests.
5. Outcomes are replicated and up-scaled so ethnic minorities can benefit from the FCPF approach to a reduction in carbon emissions and contribute to the sustainable climate friendly and green growth. There is an improvement in human, financial and physical capital that would not be possible without the collaborative approach to natural resource management embedded in the ACMA approach.
6. Feedbacks are carefully considered to improve implementation of ACMA for other sites.

4.11 How will you ensure the proportionate participation of men, women and youth in the sub-project planning, implementation, monitoring and evaluation?

We are committed to ensuring that gender and age hierarchies are addressed as we have done since we commenced working in the field of natural resource management and in the conduct of training for human capacity regarding ACMA. In the research communities in Da Krong, we will work closely with social mass organization, especially Women Association. We are also determined to involve young people and ensure that young people are represented in any participatory based action research activities.

Section 5: Detailed Work Plan in Months (mark the month/s when the activity will be implemented)

	2019						
	Jan	Feb	Mar	Apr	May	June	
1/Benefit Sharing		X	X				
Activity 1.a: Trainings: Conduct three trainings on human capacity building with following topics: Understanding REDD+, Community Development, Indigenous knowledge, Forest Management and Gender Issues. (3 trainings 2 days per training for 40 participants per training)		X					
Activity 1.b: 2 Workshops with villagers and other stakeholders to gather people's opinion and awareness on benefit sharing mechanism, particularly the carbon/non carbon benefit.			X				

(Participants 20 per workshop = 40; 2 days for each training)							
<p>Activitie 1.c: trial of the model on Community Forest Extension Planning (CFEP). Participants will work with project team and trainers to design extension intervention which support community forestry practices and hence contribute to the improvement of community livelihood.</p> <p>Topics include forestry extension, community livelihood, linkages between community forestry and local community development. (2 trainings for 3 days each for 20 participants per training)</p>				X			
<p>2/Carbon Accounting: Gather perception, opinion and suggestion of stakeholders (or participants) about Carbon Accounting (CA). These include</p>					X		
Activity 2.a Skills training on Carbon Accounting. (2 trainings, 4 days for each training with 20 participants per training).					X		
3/ACMA				X	X	X	
Activity 3.a Seminar: Introduction of ACMA, including FMC and BSM in Da Krong District. (2 seminars for 2 days each with 20 participants per seminar).				X			
Activity 3.b: Do SERNA in Da Krong District.				X			
Activity 3.c: Establish a pilot FMC in Da Krong District as a case study.				X	X		
Activity 3.d: Activity 3.d: Develop ACMA for Da Krong, based on ACMA in Muong Lat District.				X	X		
Activity 3.e: Implement ACMA based on the operational manual in Da Krong District for specific period (possible 2-3 months)					X	X	
4/Land Use Planning						X	
Activity 4.a: Meeting with authorities and relevant organization to gather database and ideas about forest use, land planning on project area, hot spots. (2 meetings, one day each for 10 participants each)						X	
Activity 4.b Meeting to present findings and recommendations (1 meeting for 20 participants for 2 days)						X	
5/Engagement with REDD+ related government offices and other stakeholders							X
Activity 5.a: Local workshops/seminars: with Quang Tri DARD, Da Krong DARD and Da KrongDPC, commune peoples committees representatives, and representative of ethnic minorities. The topics will include the result of							X

the SERNA, FMC establishment, ACMA Operational Manual and experiences on the implementation of the ACMA in Da Krong district, lessons learned and challenges in sub-project implementation and recommendations. (2 workshops, 15 participants and 2 days for each workshop).							
Activity 5.b: Two national workshops: organized in Dong Ha City and Ha Noi City to share outcomes as well as to receive comments and feedbacks from representatives of National REDD+ Unit, FCPF, MARD and other relevant national government authorities on the same topics in (i) above. (number of participants =20/ workshops; number of days for each workshop=2)							X
6/Monitoring and Reporting				X	X	X	X
Project monitoring				X	X	X	X
Monthly reporting				X	X	X	X

Section 6: Proposed Detailed Budget to be updated based on the details from excel file to be provided

Activities (<i>copy the activities in Section 5 and paste below and insert the budget amounts in respective columns</i>)	Amount Requested	Proponent's Contribution	Total Budget
	(A)	(B)	(C) = (A + B)
1/Benefit Sharing	20,926.00		20,926.00
Activity 1.a: Trainings: Conduct three trainings on human capacity building with following topics: Understanding REDD+, Community Development, Indigenous knowledge, Forest Management and Gender Issues. (3 trainings 2 days per training for 40 participants per training)	10,098.00		10,098.00
Activity 1.b: 2 Workshops with villagers and other stakeholders to gather people's opinion and awareness on benefit sharing mechanism, particularly the carbon/non carbon benefit. (Participants 20 per workshop = 40; 2 days for each training)	3,016.00		3,016.00
Activities 1.c: trial of the model on Community Forest Extension Planning (CFEP). Participants will work with project team and trainers to design extension intervention which support community forestry practices and hence contribute to the improvement of community livelihood. Topics include forestry extension, community livelihood, linkages between community forestry and local community development. (2 trainings for 3 days each for 20 participants per training)	7,812.00		7,812.00
2/Carbon Accounting:	10,092.00	1,000.00	11,092.00

Gather perception, opinion and suggestion of stakeholders (or participants) about Carbon Accounting (CA). These include			
Activity 2.a Skills training on Carbon Accounting. (2 trainings, 4 days for each training with 20 participants per training).	10,092.00	1,000.00	11,092.00
3/ACMA	50,503.00	750.00	51,253.00
Activity 3.a Seminar: Introduction of ACMA, including FMC and BSM in Da Krong District. (2 seminars for 2 days each with 20 participants per seminar).	4,384.00		4,384.00
Activity 3.b: Do SERNA in Da Krong District.	33,180.00		33,180.00
Activity 3.c: Establish a pilot FMC in Da Krong District as a case study.	1,956.00		1,956.00
Activity 3.d: Activity 3.d: Develop ACMA for Da Krong, based on ACMA in Muong Lat District.		300.00	300.00
Activity 3.e: Implement ACMA based on the operational manual in Da Krong District for specific period (possible 2-3 months)	10,983.00	450.00	11,433.00
4/Land Use Planning	4,884.00	1,820.00	6,704.00
Activity 4.a: Meeting with authorities and relevant organization to gather database and ideas about forest use, land planning on project area, hot spots. (2 meetings, one day each for 10 participants each)	1,228.00		1,228.00
Activity 4.b Meeting to present findings and recommendations (1 meeting for 20 participants for 2 days)	3,656.00	1,820.00	5,476.00
5/Engagement with REDD+ related government offices and other stakeholders	20,632.00		20,632.00
Activity 5.a: Local workshops/seminars: with Quang Tri DARD, Da Krong DARD and Da KrongDPC, commune peoples committee representatives, and representative of ethnic minorities. The topics will include the result of the SERNA, FMC establishment, ACMA Operational Manual and experiences on the implementation of the ACMA in Da Krong district, lessons learned and challenges in sub-project implementation and recommendations. (2 workshops, 15 participants and 2 days for each workshop).	8,144.00		8,144.00
Activity 5.b: Two national workshops: organized in Dong Ha City and Ha Noi City to share outcomes as well as to receive comments and feedbacks from representatives of National REDD+ Unit, FCPF, MARD and other relevant national government authorities on the same topics in (i) above. (number of participants =20/ workshops; number of days for each workshop=2)	12,488.00		12,488.00
6/Monitoring and Reporting	2,500.00	17,790.00	20,290.00
Project monitoring		17,790.00	17,790.00

Monthly reporting	2,500.00		2,500
Total	109,537.00	21,360.00	130,897.00

Note: All costs are applied following UN-EU Guideline for financing of local cost in development co-operation with Viet Nam Version 2017.

Annexes:

1. Results Framework
2. Detailed budget

Documents to be attached:

- a. CVs of the project coordinator and finance staff
- b. Copy of your organization's certificate of legal registration;
- c. Organizational chart (if available);
- d. Policies and procedures on operations, finance and procurement (for all applicants); and
- e. Latest audited financial reports including letters to management
- f. Other documents as needed to shed light on the proposed Sub-Project, including maps, photos, etc.